

## UNOFFICIAL MINUTES FOR AUGUST 11, 2011

The Regular Meeting of the Kiowa County Commissioners was called to order at 9:00 a.m. by Chairman Richard Scott on August 11, 2011. Commissioner Oswald opened the meeting with prayer and the Pledge of Allegiance. Those attending were:

Richard Scott, Commissioner  
William E. Koehler, Commissioner  
Donald Oswald, Commissioner  
Debra C. Lening, County Clerk  
Peggy Dunlap, Administrator

Sheriff Forrest Frazee met with the Commissioners to discuss employee issues.

The vouchers were reviewed. Four vouchers were questioned. Vouchers were approved and signed.

Jeanne Sorensen entered the meeting as a visitor.

John Courkamp met with the Commissioners to ask for County support for all local businesses. There is no written policy, but he is asking for more support. He stated that he would do whatever is necessary to make it work. He pointed out that his business supports activities in the County, where as the out of county vendors do not. He would like to see less money going out of the County.

Jeanne Sorensen met with the Commissioners regarding ongoing internet issues. Plains Network Service Inc and Chris Sorensen can not come to take care of internet problems. SECOM is responsible for internet issues, not Plains Network Services.

The Prairie Pines Assisted Living swimming pool insurance issues were discussed. A call was made to Arthur J. Gallagher Risk Management Services Inc. Insurance Company to see if public use of the pool is covered. The insurance company said it is not covered for public use and would require an additional policy. The pool will be closed to the public until the matter is resolved.

Minutes from the July 28, 2011 Regular Meeting was presented. Oswald made the motion, seconded by Koehler, to approve the minutes as presented. All Commissioners voted affirmative.

Koehler made the motion, seconded by Oswald, to enter into an Intergovernmental Agreement with Bent County for the sharing of services of Director/Coordinator of Emergency Management, as amended. All Commissioner voted affirmative.

The Commissioners want the public to be aware that they are not refusing insurance to the Library. The Library is a Special District. The building is owned by the County and is covered by County insurance, but the contents of the Library are owned by the Library District and, therefore, are not covered under County insurance. It's the same concept as "renter's insurance" for someone renting a home. The house is covered by the owner, but the contents are the renter's responsibility. It was also stated that Road & Bridge makes an annual \$2,500 payment to the Library to help with the maintenance and operation of the TV tower.

Oswald made the motion, seconded by Koehler, to approve and sign the CORE Services Program 2<sup>nd</sup> of a 3 Year Plan for DSS. All Commissioners voted affirmative.

The September Regular Meetings will be September 13<sup>th</sup> and 27<sup>th</sup>.

The Treasurer's report was reviewed.

The Clerk's report was reviewed and filed.

The Commissioners report was reviewed.

Oswald made the motion, seconded by Koehler, to sign an Understanding of Services with CPA Amanda Brown for the 2011 audit process and the 2012 budget process. All Commissioners voted affirmative.

Five scrap metal sealed bids were received. The Commissioners opened and reviewed the bids. Oswald made the motion, seconded by Koehler, to accept the bid from Donnie McPherson. All Commissioners voted affirmative.

Oswald made the motion, seconded by Scott, to sign the Change Orders for Empire Carpentry regarding asbestos demolition. All Commissioners voted affirmative.

Oswald made the motion, seconded by Koehler, to sign the Contract Amendment 2010-02-024A for Colorado Historical Society for the Murdock Building Project. All Commissioners voted affirmative.

Koehler made the motion, seconded by Oswald, to sign the Agreement with DOLA for the Emergency Management Performance Grant/Local Emergency management Support (EMPG/LEMS). All Commissioners voted affirmative.

Architect Belinda Zink, Jane Daniels with Colorado Historical Preservation, and Patti Kinnear, Management of Historic Preservation Specialist met with the Commissioners regarding the Murdock Building project. Alexa Roberts with National Parks Service (NPS) came in on the meeting. They discussed the budget revisions and change orders on the project due to asbestos abatement issues. GSA has verbally agreed to a lease on the building. Alexa will ask for a written agreement for the lease. Jane Daniels is asking the Commissioners to go meet with these grant foundations to make a case for the project. They need to come up with approximately \$76,000 more matching funds. They'll try to contact Congressman Gardner again for NPS funds that have already been appropriated. They'll keep searching for more funds.

Leasing the Bransgrove office space was discussed. There is approximately 527 square feet in the space being discussed.

Tom Thomas and Alexa Roberts with NPS met with the Commissioners to discuss the "Choosing by Advantages" plan for Sand Creek Massacre NHS General Management Plan that will be presented to Congress. There will be a workshop in September with NPS, representatives from the four tribes, the County Commissioners, etc. to work through this plan.

Dennis Pearson, Director of the Department of Social Services (DSS), met with the Commissioners. DSS vouchers were reviewed and approved and checks were signed. Pearson presented the Medicaid Report for June, 2011. Medicaid paid out \$147,266.03 in June on behalf of Kiowa County residents. Pearson reported that a Medicaid file was pulled for audit and the file passed with no errors or problems. Pearson reported that Baca County no longer wants to cover Kiowa County for child welfare cases. Pearson was contacted by a qualified person that does not live in Kiowa County so he inquired as to whether or not this is etched in stone or not. The Commissioners said if a Kiowa County resident does not qualify for the position, then they will have to look out of County. Pearson discussed transit van billing issues. His office received written clarification from the State that they are billing properly for transit van services for Medicaid.

Sharon Frazee and Shannon Dixon met with the Commissioners regarding the health fair funds. Per a letter received for the Public Health Nurse, it was proposed that Public Health employees donate their time for the health fair. Because of changes at the bank, the hospital was asked to add this health fair account to their bank account number. There would be a line item for the funds. There is a large balance in the fund. There was continued discussion. The Commissioners want to make sure the fund is accounted for whether it goes through the hospital or the County. After further discussion, Oswald made the motion, seconded by Koehler, to keep the health fair account under Public Health and excess hours and materials used are to be billed back to the health fair funds. All Commissioners voted affirmative.

Kevin Rink met with the Commissioners regarding the TV tower issues. Rink said the first thing that needs to be done is to get the licensing brought current prior to starting any grant procedures. After that, a digital license can be applied for. Following that, the new equipment can be applied for through Larcan and Larcan will finance the project until the grant pays for the upgrades instead of the county having to come up with the money. This will still have to be put in the budget for 2012. This project will replace all transmission lines and antennas and will get rid of the dehydrators. This will also allow for more channels to watch. Users will probably need a new antenna to receive new digital transmissions and some users will also have to probably purchase a box to convert their older TV's. Bent, Prowers and Cheyenne Counties have already made this change.

Maintenance men Mike Crain and Nick Johnson, Prairie Pines Administrator Denise Riley and Assistant Administrator Crystal Mozisek met with the Commissioners regarding personnel matters. Scott made the motion, seconded by Koehler, pursuant to Colorado Revised Statutes, Title 24, Article 6, Section 402 at subsection VIII (4)(f)(I) to go into executive session to discuss Personnel Matters. All Commissioners voted affirmative. The meeting went into executive session at 3:01 p.m.

The Commissioners came out of executive session and resumed the Regular Meeting at 3:40 p.m.

Oswald made the motion, seconded by Koehler, to lease the Bransgrove office space for \$7.00 per square foot per month, rounding the square footage to 500 square feet. Koehler and Oswald voted aye, Scott voted nay. Motion carried.

CCOERA is now offering the addition of the new Roth 457 Provision to CCOERA's existing 457 Deferred Compensation Plan, as established under The Small Business Jobs and Credit Act of 2010. Any CCOERA member employer may add this option to their current 457 Deferred Compensation Plan effective January 1, 2011. Koehler made the motion, seconded by Oswald, to sign the contract to make the new Roth 457 Provision available to County employees. All Commissioners voted affirmative.

The Commissioners are going to advertise the Day Care to be owned and operated as a private business to see if there is any interest in the private sector in taking over this business. The ad will run for three weeks.

The discussion regarding courthouse hours was tabled until next meeting.

There was discussion regarding personal cell phones being used for County business. There has been discussion in the past that personal cell phone bills will not be paid by the County. If a cell phone is needed in a County office, that office needs to have a business cell phone and not submit a bill for their personal cell phones.

The next Regular Meeting will be July 28, 2011.

With no further business, Oswald made the motion, seconded by Koehler, to adjourn at 4:20 p.m. All Commissioners voted affirmative.

ATTEST:

APPROVED:

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Debra C. Lening  
Kiowa County Clerk

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Richard Scott  
Chairman