

## UNOFFICIAL MINUTES FOR MAY 26, 2011

The Regular Meeting of the Kiowa County Commissioners was called to order at 9:00 a.m. by Chairman Richard Scott on May 26, 2011. Commissioner Scott opened the meeting with prayer and the Pledge of Allegiance. Those attending were:

Richard Scott, Commissioner  
William E. Koehler, Commissioner  
Donald Oswald, Commissioner  
Debra C. Lening, County Clerk  
Peggy Dunlap, Administrator

Assistant Administrator Krissy Ray and County Auditor Amanda Brown met with the Commissioners regarding the Sheriff's DUI Grant. They were under the impression that the grant ended last December, but it didn't. There appears to be issues with the overtime rate and total hours turned in for reimbursement. It was stated that salaries are recommended by the Sheriff but approved by the Commissioners. Grants are being applied for without prior approval from the Commissioners. This grant is not showing on the budget at all. However, the DUI Grant is actually more of a contract instead of a grant. "Overtime" on this contract needs to be defined by the State. Timesheets need to be filled out more accurately.

Jeanne Sorensen entered the meeting as a visitor.

Auditor Brown also talked about the 501-C3 for the Building Corp and Prairie Pines Assisted Living. She stated that since the County is actually operation PPAL, the grants need to come through the County instead of the 501-C3. If the grant is building related, it can go through the 501-C3, but if it's operating, it has to go through PPAL and the County.

Dwight Lessenden met with the Commissioners regarding the landfill. A fence will have to be put up around the asbestos area. Also, he asked about the scrap iron and whether individuals need insurance before removing any of it from the landfill. The Commissioners will discuss this matter later in the meeting. They will be accepting bids for all scrap iron and will set up a contract for one year at a time.

Executive J.C. Carricka and Constance Brase with Partnership for Progress, LLC met with the Commissioners to explain their purpose. Dennis Pearson from DSS sat in on the conversation. Partnership for Progress serves six counties and has to do with substance abuse services, mental health services, domestic violence services, etc. Southeast Colorado is a priority population designated area for these studies. They would like a plan from each county, not just one plan for all six counties. There is a need to establish recovery support groups, which can be very difficult in small communities. Early intervention is the key to working with the offenders. They have plenty of money for treatment. They just need the referrals.

CSU Extension Agent Bruce Fickenscher and Southeast Area Agronomist Wilma Trujillo met with the Commissioners to present the CSU Extension Quarterly Report. Three people are interviewing for the Area Director's position.

Senior Structural Engineer Ryan Nataluk with Stantec Consulting through CDOT presented the bridge inspection information. There are 16 bridges in the Kiowa County inventory, one being a railroad bridge not used for vehicle use. Kiowa County is in the top five counties of best bridge inventory because bridges were built or replaced in the 1990's. There are a few areas that need maintenance, but over all, they are in great shape.

Jan Richards with KCEDF met with the Commissioners to discuss the time clock for her position. Also, she has a client wanting to put in a warehouse in Kiowa County with the possibility of adding a retail business, also. The client wants to know what kind of incentives can be offered to put in the business. The Commissioners said they would have to know the size of the building and projected revenues to be able to come up with an incentive. The Commissioners asked the Assessor to check into this as far as tax abatement is concerned. The Commissioners would like to see the business plan before discussing further.

Librarian Denise Young met with the Commissioners regarding various items. Young stated that the Library is going to have an Open House June 23 from 6:00 p.m. to 7:00 p.m. regarding the Broad Band Technologies Grant that has purchased several items for the Library – a new ADA computer desk, an ADA computer, adjustable chairs and other items of interest. She would like to have a banner put up on the building and yard signs that show where the library is located. Also, it was discussed that since the Library is a Special District, it is not covered by county property insurance. She's checking into this and if this is the case, this will be an additional cost, which will be a budget area. The Commissioners will investigate this matter. Young also questioned the child care increase for county employees.

Tommy Dorr, the representative for States Chemical Solutions, met with the Commissioners regarding janitorial supplies to present a plan for cutting costs for the County. The company is family owned and has been around for 100 years. They manufacture their own products and stand behind them. He did a complete presentation and told the Commissioners of numerous ways they could save money if all the County entities were using his products.

The vouchers were reviewed. Two vouchers were questioned. Vouchers were approved and signed.

Minutes from the May 12, 2011 Regular Meeting was presented. Oswald made the motion, seconded by Koehler, to approve the minutes as presented. All Commissioners voted affirmative.

TV tower issues were discussed. The Commissioners would like a monthly report from Rob Smith, the TV tower repairman, rather than waiting until something has gone wrong. Koehler made the motion, seconded by Oswald, to have a monthly report from the TV tower repairman. All Commissioners voted affirmative.

Maintenance hours were reviewed for the last six months for the courthouse and Prairie Pines. This will continue to be monitored.

Overtime issues were further discussed for the Personnel Policy.

Health Fair issues were discussed. This will be re-addressed before budget time.

County radios will have to change to narrow band by 2012 per FCC requirements. Some radios aren't able to be switched to narrow band. They will have to check the inventory to see which radios and repeaters need to be changed out and what the cost will be to change them all over.

The fixed asset inventory list has not been updated since 2004. Lists will be supplied to each office so they can each update their own inventory.

Transit van reports show several riders are from Prairie Pines Assisted Living. PPAL has this service listed as an amenity on their fliers.

A letter was received from Paul Westhoff from CDOT regarding repairs planned for Hwy 96 east of Sheridan Lake.

The certified letter sent to Maine Street Retreat was not picked up. It will be hand delivered.

There are a few bank accounts that were set up from donations, such as the drug prevention account and the fire department account. These accounts are not being run through the county so they are not being audited through the county.

SAGE has submitted an RFP to operate in 2012, but it will be operating with one hot meal and the other meals frozen. Delivery will be made only one day per week. The menus are set by federal standards and dieticians.

Jeanne Sorensen reported that the Extension office computer problems are ongoing.

The Sheriff's report was signed and filed.

The Veterans report was reviewed.

The Commissioners received a letter from Bud Adamson regarding purchasing lots across from the courthouse. Half of lots 16, 17 & 18 belong to the County and half belong to the Historical Society. Actual ownership will have to be researched before anything can be done. A letter will be sent to this affect.

The Grant Agreement for the Transit Van CSBG Grant for \$5,000 was signed.

Assistant Administrator Krissy Ray would like to attend the Payroll Law 2011 seminar in Pueblo. Scott made the motion, seconded by Oswald, to approve Krissy Ray attending the seminar. All Commissioners voted affirmative.

A letter of resignation was received from Jacob Kraft. The Commissioners accepted his resignation as equipment operation. This position will be advertised for.

The next Regular Meeting will be June 13, 2011.

With no further business, Scott made the motion, seconded by Oswald, to adjourn at 4:45 p.m. All Commissioners voted affirmative.