

OFFICIAL MINUTES FOR FEBRUARY 12, 2013

The Regular Meeting of the Kiowa County Commissioners was called to order at 9:00 am by Chairman Richard Scott on February 12, 2013. Oswald opened the meeting with prayer and the Pledge of Allegiance. Those attending were:

Richard Scott, Commissioner
William E. Koehler, Commissioner
Donald Oswald, Commissioner
Peggy Dunlap, Administrator

Jeanne Sorensen entered the meeting at 9:15 a.m. as a visitor. Clerk Lening was gone for vacation.

Minutes from the January 29, 2013 Regular Meeting was presented. Koehler made the motion, seconded by Oswald, to approve the minutes as presented. All Commissioners voted affirmative.

The agenda will be amended to add under the old business as #12-Discussion of Library information and #13-Bids on Fire Department doors/Heaters. Scott made the motion, seconded by Oswald, to accept the agenda with the changes. All Commissioners voted affirmative.

Discussion was held on the load limit on Kiowa County bridges and paved county roads. Koehler made a motion, seconded by Oswald, that we keep the 20,000 pound load limit on county Rd 78 from Highway 96 to the Prowers County line; County Road 49 from Highway 96 to the Prowers County line and County Road 19 from Highway 96 to the Bent County line. Weight limit signs will be posted on both ends of these roads. All Commissioners voted affirmative. Oswald made a motion, seconded by Koehler, that all loads be issued a permit flat fee of \$500.00 which includes moving in and out of Kiowa County. An 18 wheel oversized load is over 85,000 gross pounds, a tandem load is over 40,000 pounds, and single axle is 20,000 pounds according to the Port of Entry. This wording will need to be on the permit. All Commissioners voted affirmative.

Discussion was held regarding the addition of bridge location and weight limits to the back of the permit form currently in use for Kiowa County. Scott said that he wanted whatever the lowest weight limit is on our bridge report be put on the back of the permit. Each bridge will be numbered and shown as to which County Road it is located on along with the weight limit and its proximity to the nearest road intersections. Koehler made a motion, seconded by Oswald, to place bridge numbers, location and restrictions on the back of the currently used permit form. All Commissioners voted affirmative.

Sheriff Frazee and Riley Frazee entered the room to discuss the Emergency Management position. Riley stated that the State will pay half of the funds for Emergency Management and there were issues getting the paperwork completed for 2013. The State needs to know who is responsible for the application as it can't just say the Sheriff's department. At this point, Casey Sheridan is the only one on the application and we can add others to the application. The Commissioners want to add Sheriff Frazee as well. Krissy worked on the new application with Sheridan and it is now in to the State office. As far as the Commissioners are concerned, these two names on the application will be fine for now. There was discussion regarding the fire that was south of Eads over the weekend. The Commissioners came to the conclusion that a protocol needs to be set up that in order for any equipment from Road & Bridge needs a phone call to a Commissioner first, then if the ok is given, a Road & Bridge supervisor will need to be onsite with the Incident Commander. At no time is there to be equipment sent to a fire without a supervisor on site to have communication with operator. This protocol will be discussed later in the meeting and we will get back with Sheriff Frazee. Benefits and training were also discussed regarding the volunteers who fight these fires. There needs to be some compensation for these volunteers who give of their time to see that County residents are covered during emergencies.

Sheriff Frazee handed in some vehicle estimates for the Commissioners to look over. Some of the vehicles are in need of repair as soon as possible. The Commissioners have asked that we use local businesses first before going on the internet to look for parts. He also gave them information regarding the Second Amendment to look at. There is some wording on the Amendment that Scott is concerned with and will be looking into it a little further.

The position of Emergency Manager in Kiowa County was discussed. There are requirements on the EMPG grant and Krissy has taken some of these classes so that we are in compliance. There is a vehicle that has not been sold that was in the Emergency Management office. Oswald made a motion, seconded by Koehler, to advertise for an Emergency Management position again as a full time employee. All Commissioners voted affirmative. The deadline for the applications to be turned in will be March 20, 2013. Applications will be reviewed before interviewing. Interviews will be conducted before the March 26, 2013 Commissioner meeting. The advertisement will be sent to Riley Frazee so that he can get the word out as well.

Information has been received from EPA regarding the hazardous materials that could possibly be in the building on Maine St. An application will be sent in to see if we could get some assistance with this so there wouldn't be a big expense to the County and still move in a forward direction. The next phase of funding will be in April and we should know something soon if we are awarded a grant. Scott would like to know if we went with the Brownsfield grant if the building would have to be built in the same place or can it be moved? Dunlap will check on these questions and report back at the next meeting.

We are still waiting on a reply from Lee Merkel regarding the DOLA funds for the Murdock building.

The Counties in the Southern District had a special meeting which was held in Walsenburg on Friday, February 8th. The Commissioners have sent an email to Andy Karsain for information on that meeting. We will wait for information from CCI and discuss at a later time.

Mike Crain came in and talked to the Commissioners regarding Nick Johnson's position since we don't have Prairie Pines Assisted Living. Mike would like to have Nick as full time as there are times that 2 people are not enough to take care of things here at the Courthouse and other County buildings. After discussion, the Commissioners decided to make Johnson a full time employee.

There has been 1 letter of interest received for the Fair board. The deadline for all letters will be March 1, 2013. The Commissioners will be making a decision on March 14th.

A letter was received from Small Business Development Center thanking us for the \$500.00 donation that we made on behalf of their shortfall. This organization is over at La Junta but works with 6 Counties.

The Commissioners will go to the Haswell Senior Citizens meeting on February 20, 2013 to discuss the proposed Fire District. They will report back at the next meeting and what questions were raised. We need to have many more public meetings so that all residents know what to expect.

Road & Bridge foremen think that we need 10 more radios for equipment. Oswald will get these ordered as soon as possible.

Komatsu will be here on Friday, February 22, 2013 at 9:00 am to discuss the purchasing or leasing of maintainers/ graders and Power Equipment will be here at 2:00 p.m. Colorado Machinery and Wagner Equipment Co. will be here on Monday, February 25, 2013 to give their presentations.

The total funds for Prairie Pines Assisted Living were paid to them the first of February. This included the funds we were holding as a reserve for any outstanding checks or unforeseen bills as well as 2013 current taxes. Discussion was made and all funds that were due to them have been paid to them as of February. If any other warrants come in for 2012, they will be paid out of County General funds. Most of the bills have been paid for 2012 and there shouldn't be many more coming in. Blueprints and plans can be given to PPAL but all paperwork remains at the County.

The meeting was recessed for lunch at 11:55 a.m.

The meeting was reconvened at 1:10 pm.

DSS Director Dennis Pearson met with the Commissioners. Pearson reported that Medicaid paid out \$426,005.00 was paid out in December of which \$391,000 went to the hospital. Billing for January was about \$58,167.00. He also stated that he needs to attend a meeting for the State every 2nd Tuesday of the month if we could schedule those meetings differently that would be great. He also presented a contract that needed to be signed for Don Steerman for \$90.00 hour. Oswald made a motion, seconded by Koehler, to sign the contract for 2013. All Commissioners voted affirmative. Oswald asked Pearson about the RESADA meeting and it will be held in April.

The Treasurer's report was reviewed.

The Clerk's report was reviewed.

The Commissioner reports were reviewed and discussed.

Time off request forms were presented and discussed by the Commissioners. Oswald made a motion, seconded by Koehler, to sign 2 forms. All Commissioners voted affirmative.

Oswald made a motion, seconded by Koehler, to go into Executive Session at 1:35 p.m. pursuant to and as permitted by CRS 24-6-402 (4)(f) for the purpose of personnel matters. All Commissioners voted affirmative.

The Commissioners came out of Executive Session at 1:45 p.m. and resumed the Regular meeting.

Oswald made a motion, and Scott seconded it, that the employment of employee in question be terminated. All Commissioners voted affirmative. The position opening will be advertised again and deadline for applications will be March 6, 2013.

A motion needs to be made regarding the protocol of Road & Bridge in emergency situations. Oswald made a motion, seconded by Koehler, that a Road foreman will need to be on an emergency site and working with Incident Commander before County Maintainer or equipment can be used. All Commissioners voted affirmative.

A form was presented for CSBG reimbursement and needed a signature from Chairman. Oswald made a motion, seconded by Koehler, to sign the reimbursement form. All Commissioners voted affirmative.

The next Regular meeting will be February 28, 2013.

With no further business, Oswald made the motion, seconded by Koehler, to adjourn the meeting at 2:35 p.m. All Commissioners voted affirmative.