

UNOFFICIAL MINUTES FOR FEBRUARY 14, 2012

The Regular Meeting of the Kiowa County Commissioners was called to order at 9:00 am by Chairman Richard Scott on February 14, 2012. Scott opened the meeting with prayer and Pledge of Allegiance. Those attending were:

Richard Scott, Commissioner
William E. Koehler, Commissioner
Donald Oswald, Commissioner
Peggy Dunlap, Administrator-Deputy Clerk

Jeanne Sorensen entered the meeting as a visitor.

Sheriff Forrest Frazee met with the Commissioners to discuss the IT situation. Chris Sorensen was handling a lot of the IT through their office and since he is now gone, Sheriff Frazee needs to look at retaining someone to help with security. The hospital just hired a new IT person and he wanted permission from the Commissioners to approach this individual to see if they would be interested in the job and how much it would cost. The Commissioners gave him the approval to check on these for his office and get back to them with information.

Sheriff Frazee also mentioned that the Grant prep software (Homeland Security Computer Maintenance) has been lost due to mismanagement with outside sources. This grant is for a six county area. The current software contract will run out in April, 2012. The Sheriff's office had already been notified that they received the grant but was just told recently that it was taken back. These funds will go back to the State of Colorado. Chris Sorensen made several attempts to get the funds reinstated and said there is little chance of availability. The grant covers two (2) years of the software program plus computer maintenance which is about \$5,000 dollars. The program itself is used for investigations, case preparation and coordination, and report writing. If he doesn't get this grant, it will be very time consuming to do the report writing by hand. Chairman Scott asked Peggy Dunlap to contact Lee Merkel from Department of Local Affairs and see if there is something he can do to check on it or at least give us names and phone number for contact. Sheriff Frazee also suggested that we make a phone call to Commissioner Long in Bent County to see if he could shed some light on what went wrong with this grant.

Minutes from the January 26, 2012 Regular Meeting and the Special Meeting held January 30, 2012 were presented. Koehler made the motion, seconded by Oswald, to approve the minutes as presented. All Commissioners voted affirmative.

The vouchers were reviewed. Five vouchers were questioned, but all vouchers were approved and signed.

Administrator Peggy Dunlap presented past due Little Sprouts Daycare statements to the Commissioners. Carole Spady wants to see what needs to be done with these balances so they don't show up on the aging report. Discussion followed and it was decided that a call would be placed to Amanda Brown to see these individuals could be sent a 1099 at the end of the year. Also, a call will be made to Wendy Shinn to see if a terminated County employee who has a balance at the daycare could have monies withheld on final check. Dunlap will report back to the Commissioners at the next meeting with information.

A voucher was presented to the Commissioners from Southeast Networks & Support, LLC for \$93,404.60 for the upgrade of TV Tower in Galatea. This expenditure is to be fully reimbursed to Kiowa County from the Federal government once the project is completed. The project has to be completed by July 1st deadline in order for reimbursement. Oswald made a motion, seconded by Koehler to issue check to Southeast Networks & Support, LLC for digital upgrade. All Commissioners voted affirmative.

Rod Johnson came in to discuss the Fishing is Fun project in Sheridan Lake. He ordered the sign that was needed to complete the last project. There has been a talk about making the pond deeper. He asked Jerry Weber if he wanted to be the person in that area that would oversee the project. Weber will get back in touch with Johnson about his decision. Rod Johnson is interested in getting a grant into the State by March 1, 2012 but his issue is the "in-kind" that is needed in order to receive it. The match is a 75/25 which means 25% of any grant money will need to be designated funds by a group or organization. After much discussion, the Commissioners have given Rod Johnson the permission to put in for a \$25,000 grant with the other money coming from Kiowa County "in-kind" (\$6,250). This can be done by the Road & Bridge department as well as other sources in the area.

Melinda Kelly of Hoffman Insurance in Lamar Colorado came to talk to the Commissioners regarding the Liability insurance at Prairie Pines Assisted Living Center. She compared the policy that PPAL currently has with Lloyds of London (CTSI) and the policy of Colonial General Insurance Agency, Inc. The difference between the two policies is that Colonial will cover the pool for public use. She stated that there has to be an employee of Prairie Pines in pool area at all times that pool is being used. The cost of this policy is \$5,977.06 which is a little cheaper than what is currently in place. Through some discussion however, Melinda Kelly only asked the Underwriters for coverage of rental of pool (which is parties, etc) and not public use by anyone who wanted to pay a daily fee for usage. She will have to call for the clarification on that to see if it will be covered. Commissioners Scott asked her to come to the Prairie Pines Assisted Living board meeting which will be March 1, 2012 at 6:30 pm. She said that she could do that. She also suggested that the board look into Directors and Officers insurance as well and she would bring that information to the March 1 meeting as well.

Laura Negley & Glen Marciniak came to discuss the SEC RC&D. Laura first wanted say thank you for supporting them in 2012. There will be a few changes to their board and would like to see at least one

representative from each County on their council. She would like anyone interested to let her know. It would be about 20 hours a month and a volunteer basis. When they lost Tim Macklin, they lost a grant writer, networking with other organizations in this area, and a physical office. They are trying to build these relationships back again and wanted us to know they are here and are willing to work on any project that comes up. SEC RC&D next Annual meeting will be March 29, 2012 in Rocky Ford and invitations will be coming out soon. Time was running out so Glen Marciniak asked to be put on the agenda for the next meeting.

Denise Young from the Kiowa County Library came in to give her report for 2011. There has been a lot of usage in the Library which is good to see. Denise did a great job in her report to the Commissioners.

The Scrap Metal Bid contract that was awarded last meeting to Darrell Stolzenberger was signed by all three Commissioners. There was some discussion on scrap metal at each county shop and the Commissioners said that it would be done by each R&B department.

The Chamber of Commerce letter asking for a donation was denied. Oswald made a motion, seconded by Koehler to not send a donation to Chamber of Commerce. All Commissioners voted affirmative.

The Commissioners discussed the Property tax situation at the Motel with the Patel's. The Commissioners are still not in favor of waiving any of the taxes at this time. Wendy Shinn will be contacted on this issue and we will wait for her opinion.

MSHAW reports from the New Miner Training that took place in January were reviewed by the Commissioners.

Donald Oswald reported that the Belly Dump Trailer has been fixed by someone in Crowley County. It is up and running again. Donald also gave a report on the Equipment cards that he went through. The old loader that needs to be fixed or replaced had only 286 hours on it in 2011. There is a lot of equipment that is getting really old on the Road & Bridge crews. Discussion was made on the loader and Scott made a motion, seconded by Oswald, that the Loader be repaired instead of replaced. All Commissioners voted affirmative.

Discussion was also made on the seismographic crews that are coming into the County. One Company has paid \$400 charge to use County Roads in North Central Kiowa County. The Commissioners will check with surrounding counties to see what is going on with them before making any decisions on this. Oswald is curious if we change the amount to charge in future and how long have we charged this amount. Debra Lening will be back in the next few days and we can ask her then.

We will start looking at budgets for next year as early as June of this year. Commissioners will be watching the reports on a monthly basis to see how each department is doing on line items.

Richard Scott brought up something that he read in a policy from 2009 that all Office Supplies used in the County would be put out to bid. He asked that Administrator Dunlap get a list of products mostly used in County to them for their next meeting and they will ok to put up for bid.

Commissioner Koehler commented on the progress of individuals looking at buying the Eads Locker Plant. He said that they are doing paperwork with Bill Dutro in La Junta on financial planning for small business. They will keep him informed.

Discussion was made on the VFA Grant. Commissioner Scott wants more information from Donna Davis with Colorado State Forest Service in regards to what can be bought on that grant. There is the issue with the fire truck over in Towner that needs to be purchased for \$7,000. If this purchase would qualify under this grant, that would make the County's portion \$3,500, which is a little better. If this qualifies for the grant, the Commissioners have given approval to put in for \$7,000 before the March 5, 2012 deadline. Koehler made the motion, seconded by Oswald to put in for the grant. All Commissioners voted affirmative.

Shane Lessenden, member of the Kiowa County Fair Board, brought in a plaque from the Colorado Pro Rodeo Association. It achieved the 2011 CPRA Super Purse Rodeo award which is quite an honor. The Commissioners want to extend their congratulations to the Fair Board and commend them on their hard work. Antonio Aroyo has approached the Fair Board about using the track two (2) times a month from April to October for Match Horse Races. The Fair Board wanted to check with the Commissioners regarding insurance and availability before speaking with him more on it.

Three sets of bleachers have been purchased for the north side of stands for racing area. Also, some concrete work will be done so that getting inside buildings for wheelchairs and strollers is easier. They are also planning to have a few Horse shows by May.

The meeting was recessed at 1:50 pm to interview for Emergency Management position.

The meeting was resumed at 3:10 pm.

Commissioner Scott brought up discussion of the interviews for a new Emergency Manager. Scott made a motion, seconded by Oswald, to offer the position to Jeffrey Wright on the condition that he finds a permanent residence in Kiowa County within 90 days. Jeffrey Wright accepted the position.

The March Regular Meetings will be March 15th and 29th, 2012. The next Regular meeting will be February 28th.

The Treasurer's report was reviewed.

The Clerk's report was reviewed.

The Commissioner's reports were reviewed.

Administrator Dunlap read an email from Dennis Pearson, Director of Social Services. He had a meeting to attend for Area Directors. His statement was that the State audit seemed to go well. He had everything ready for them and we should receive the findings in the next couple of weeks. The auditors suggested a slightly different process for tracking the parent fees collected by the daycare, and they have already made that change. They did reiterate that state funding is getting tighter and tighter but that will be spelled out in the findings letter. The other matter had to do with "step-down" level of care from RCCF to an independent Living program.

The Commissioners have asked Administrator Dunlap to find out about the per diem that Department of Social Services is following. Does the County have to follow those stipulations? Inquire from CCI what source they are using and what the specifications are for them. The Commissioners want receipts turned in for meals instead of just issuing money out with no receipt.

Oswald made a motion, seconded by Scott, to sign the USDA Direct and Counter Cyclical Contract. This is for the property that is owned by the County down at the lakes which John Negley maintains. All Commissioners voted affirmative.

Resolution No. 2012-1 was put in front of the Commissioners to sign. It is a Resolution to authorize Kiowa County Clerk & Recorder to conduct the June 26, 2012 election by mail ballot in accordance with C.R.S. section 1-7.5-101. The Clerk's office had four written responses supporting mail ballot election, seven verbal for, and one verbal against. Koehler made a motion, seconded by Oswald, to sign the Resolution. All Commissioners voted affirmative.

The Prairie Pines Assisted Living Fire Code Attestation report was presented for signatures. After review, Koehler made a motion, seconded by Oswald, to sign the report. All Commissioners voted affirmative.

Discussion was made regarding additional personnel in the Clerk's office. The Commissioners have decided to wait and see what happens.

The Commissioners have also asked Administrator Dunlap to get in touch with Lennece Saracino with USDA to see where the buyout paperwork is. We need to get that finished up. She will report back at next meeting with information.

There was also discussion regarding the Jiu Jitsu classes that are being held in the Community room on Wednesday evenings. Are there issues with Liability insurance and have they (Sheriff's office) rented the room? We need to get with CTSI and check on the liability issues and report at next meeting. Also, check in minutes from a couple years back as to what and who can use the Community room free of charge.

The request for donation to Junior/Senior Prom was discussed and decided that taxpayer money can not and should not be given out in donations.

One "time off" request form was signed by Richard Scott.

With no further business, William Koehler made the motion, seconded by Donald Oswald, to adjourn the meeting at 4:00 pm. All Commissioners voted affirmative.